

**NEPTUNE CITY BOARD OF EDUCATION
NEPTUNE CITY, NEW JERSEY 07753**

July 23, 2013
7:00 P.M.

Neptune City School District
Woodrow Wilson School

BUSINESS MEETING MINUTES

I. CALL TO ORDER

This is an open public Meeting of the Neptune City Board of Education. In accordance with Chapter 231, Public Law of 1975, adequate advance written notice of the Meeting was made by posting the Board Calendar of Meetings in the Main Office of the Woodrow Wilson School, and by delivery to the Coaster, the Asbury Park Press and the Neptune City Municipal Clerk.

As a courtesy, please turn off cell phones and refrain from conversations in the meeting room.

II. ROLL CALL

Board Members

Mr. Sullivan	<u> X </u>	Mr. Zakerowski	<u> X </u>	Mrs. Houllier	<u> A </u>
Mrs. Oppegaard	<u> X </u>	Mr. Susino	<u> X </u>	Mr. Albano	<u> A </u>
Mr. Burr	<u> X </u>	Mrs. Rust	<u> X </u>	Dr. Jodry	<u> X </u>

Others Present

Dr. Mercora	<u> X </u>	Mr. Folk	<u> X </u>
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III. FLAG SALUTE

IV. PRESENTATIONS

V. PUBLIC FORUM ON AGENDA ITEMS

Public comments should be directed to the President. Commentators should present themselves in a loud clear voice and state their name and address or affiliation.

VI. MINUTES

MOTION, The Board of Education approves the Minutes of the Work Session of June 18, 2013 and the Regular Meeting of June 25, 2013

Motion: E. Zakerowski Second: J. Jodry.

All in Favor X Oppose _____.

VII. ADMINISTRATION AND COMMITTEE REPORTS

A. CHIEF SCHOOL ADMINISTRATOR'S REPORT

MOTION, The Board of Education approve the Chief School Administrator's Report as per Document A, as posted

Motion: C. Oppegaard Second: A. Susino.

All in Favor X Oppose _____.

B. CORRESPONDENCE - DOCUMENT B

MOTION, The Board of Education receive and file all items listed under Correspondence as per Document B, as posted

Motion: A. Susino Second: C. Oppegaard.

All in Favor X Oppose _____.

VIII. BOARD PRESIDENT AND COMMITTEE REPORTS:

Board President

C. EDUCATION

RESOLVE, The Board of Education approve the items listed under
Education as per Document C - 1

Motion:	<u>A. Rust</u>	Second:	<u>R. Burr</u>		
Mr. Sullivan	<u>X</u>	Mr. Zakerowski	<u>X</u>	Mrs. Houllier	<u>A</u>
Mrs. Oppegaard	<u>X</u>	Mr. Susino	<u>X</u>	Mr. Albano	<u>A</u>
Mr. Burr	<u>X</u>	Mrs. Rust	<u>X</u>	Dr. Jodry	<u>X</u>

D. OPERATIONS

RESOLVE, The Board of Education approve the items listed under
Finance as per Document C - 2

Motion:	<u>C. Oppegaard</u>	Second:	<u>A. Susino</u>		
Mr. Sullivan	<u>X</u>	Mr. Zakerowski	<u>X</u>	Mrs. Houllier	<u>A</u>
Mrs. Oppegaard	<u>X</u>	Mr. Susino	<u>X</u>	Mr. Albano	<u>A</u>
Mr. Burr	<u>X</u>	Mrs. Rust	<u>X</u>	Dr. Jodry	<u>X</u>

E. PUBLIC RELATIONS

DISCUSSION - None

MOTION - None

RESOLUTION - None

F. PERSONNEL

RESOLVE, The Board of Education approve the items listed under
Personnel as per Document C - 5

Motion:	<u>A. Susino</u>	Second:	<u>J. Jodry</u>		
Mr. Sullivan	<u>X</u>	Mr. Zakerowski	<u>X</u>	Mrs. Houllier	<u>A</u>
Mrs. Oppegaard	<u>X</u>	Mr. Susino	<u>X</u>	Mr. Albano	<u>A</u>
Mr. Burr	<u>X Abstain from teacher aide</u>	Mrs. Rust	<u>X</u>	Dr. Jodry	<u>X</u>

IX. CAUCUS

Motion by A Susino and seconded by C. Oppegaard to go into caucus to discuss personnel and legal at 7:44 p.m.

Mr. Sullivan	<u> X </u>	Mr. Zakerowski	<u> X </u>	Mrs. Houllier	<u> A </u>
Mrs. Oppegaard	<u> X </u>	Mr. Susino	<u> X </u>	Mr. Albano	<u> A </u>
Mr. Burr	<u> X </u>	Mrs. Rust	<u> X </u>	Dr. Jodry	<u> X </u>

Motion by A. Susino and seconded by A. Rust to return from caucus at 8:18 p.m.

Mr. Sullivan	<u> X </u>	Mr. Zakerowski	<u> X </u>	Mrs. Houllier	<u> A </u>
Mrs. Oppegaard	<u> X </u>	Mr. Susino	<u> X </u>	Mr. Albano	<u> A </u>
Mr. Burr	<u> X </u>	Mrs. Rust	<u> X </u>	Dr. Jodry	<u> X </u>

X. REPORT ON NEPTUNE TOWNSHIP BOARD OF EDUCATION MEETING

XI. OLD BUSINESS

C. Oppegaard questioned the follow-up on representation with Neptune Township BOE

XII. NEW BUSINESS

August 6th is National Night Out

Mr. Folk will contact Mary Sapp regarding Board participation with Neptune City Day

XIII. PUBLIC PARTICIPATION

Public comments should be directed to the President. Commentators should present themselves in a loud clear voice and state their name and address or affiliation.

Mr. Burr - Thank you to Mr. Tidd for all his years of service at Woodrow Wilson School

XIV. MOTION TO ADJOURN

Motion: C. Oppegaard

Second: J. Jodry.

All in Favor X

Oppose _____.

Time: 8:30 P.M.

Neptune City Board of Education
Monday, July 25, 2013
Business Meeting 7:00 P.M

Chief School Administrator's Report:

Agenda:

Enrollment

<u>May</u>	<u>June</u>	<u>Schools</u>
126	126	Neptune Senior High School
12	12	Marine Academy (1); High Tech (3); Allied Health (2); Wall Communications (4); BioTechnology (2)
42	42	Red Bank High School For Performing Arts (15); Information Technology (6); Finance (7); Academy of Engineering (8) Graphic Communication (2); and Pre-School Studies (1); Food Preparation (3)
20	20	Special Education
1	1	State Placed Student – Neptune Middle School
1	1	State Placed Student – Neptune High School
407	407	Neptune City
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609	609	Total Enrollment

Drills: Fire: 6/21/2013 Lockdown: 6/19/2013

Student Suspension Report: Thirteen - May
Student Suspension Report: One - June
Missing Child Report: None - May
Missing Child Report: None - June
Enrollment Report for May: 407 Neptune City
Enrollment Report for June: 407 Neptune City

Discussion

Achieve NJ
Summer Update
District Technology Status
ACCESS Testing
Evacuation Plan Update

Approval (s):

See Section C

Reports Filed:

HIB - Investigation Trainings and Programs
Special Education End of Year Report
Annual Verification of Vandalism, Violence and Substance Abuse for the 2012-2013 School Year.
School Register Summary (School Year 2012-13)

Neptune City Board Of Education
Tuesday, July 25, 2013
Business Meeting 7:00 P.M.

Informational Material:

1. Enrollment as of June 21, 2013
2. Enrollment Projections for School Year 2013-2014 as of July 17, 2013

CORRESPONDENCE

July 23, 2013

- 1) Letter to Neptune City Board of Education from Charles Tidd.
- 2) Letter from NJ School Board Association regarding 2013-2014 dues and services.

Neptune City Board of Education
July 25, 2013
Business Meeting

1. EDUCATION

RESOLUTIONS

1. To reaffirm the Bullying Report from June, 2013 as submitted by Lisa Emmons, Woodrow Wilson Anti-Bullying Specialist.

ACTION FOLLOWUP _____.

2. OPERATIONS

RESOLUTIONS

1. That the amount of district taxes, exclusive of debt service requirements needed to meet the obligations of this Board for the next eight weeks is \$491,752.67 and the Mayor and Council is hereby requested to place in the hands of the Treasurer of School Moneys that amount within the next thirty days in accordance with the statutes relating hereto.
2. To approve the Payment of Bills per attached.
3. To approve Payroll Vouchers per attached
4. To approve Monthly Budget Certification Pursuant to N.J.A.C.6A:23-2.11(c)3, I, William Folk, Board Secretary certify that as of June 30, 2013, no budgetary line item account has obligations (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.A.C.6A:23- 2.11(a). Through the adoption of this resolution, we, the Neptune City Board of Education, pursuant to N.J.A.C. 6:6A:23-2-11(c)4, certify that as of June 30, 2013 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
5. To approve the Monthly Secretary's and Treasurer's Reports per attached
6. To approve payment of cafeteria bills.
7. To approve transfer of appropriations
8. To approve an agreement with the State of New Jersey, Commission for the Blind, to provide Level I services to one student at a cost of \$1750.00 per student for the period September 1, 2013 - June 30, 2014.
9. To approve contract between Preferred Home Health Care and Neptune City Board of Education for professional nursing services for two students for the 2013-2014 school year for the period 7/8/2013 - 6/13/2014 at a rate of \$90/hour for two students for RN services or \$75/hour for two students for LPN services.
10. To approve Special Education Tuition Contract for the 2013-2014 school year between Neptune City Board of Education and New Road School for one student for the period commencing on July 1 - August 12, 2013 for ESY and commencing September 9, 2013 for school year, at a tuition charge based upon a per diem rate of \$246.21/day per student
11. To approve Special Education Tuition Contract for the 2013-2014 school year between Neptune City Board of Education and LADACIN for one student commencing on July 1, 2013 at a tuition charge based upon a per diem rate of \$280.00/day per student.
12. To approve The Rugby School's Free and Reduced Lunch Program for 2013/2014 school year.
13. Food Service: To approve Dowling Food Service as Food Service Management Company for the 2013-2014 school year. Management fee \$9,047.00 + \$2,612.00 (Administration Fee) and Interlocal Agreement with Avon Board of Education to provide lunches to the children of Avon Board of Education at a cost of \$2.70 per lunch. (Fifth and final year contract)

2. OPERATIONS - continued

14. To approve Special Education Tuition Contract for the 2013-2014 school year between Neptune City Board of Education and Collier School for one student commencing on September 4, 2013 at a tuition charge based upon a per diem rate of \$285.18/day
15. To approve second reading of the following policies:
 - 5111 Eligibility of Resident/Nonresident Pupils
 - 6150 Tuition Income
16. To approve School Health Services Manual, Standing Orders
17. To approve the purchase of a New Holland Tractor/Snow Blower from Neptune Board of Education at a cost of \$2,500.00.

*ACTION FOLLOWUP*_____.

3. PUBLIC RELATIONS

RESOLUTIONS

None

*ACTION FOLLOWUP*_____.

4. PERSONNEL

RESOLUTIONS

1. To approve salaries and assignments of teachers and support staff per attachment
2. To approve contract with William Folk, Bus. Adm., for the 2013-2014 school year.
3. To approve contract with Lisa Emmons, LDTC, for the 2013-2014 school year.
4. To approve Sharon Turk as a Teacher for the Summer Enrichment program for the 2013-2014 school year at a fee of \$3,094.00.
5. To approve the following substitutes for the 2013-2014 school year pending completion of paperwork: Jerilyn DiMicco, Lindsay Gough, Tara Picone, Jaclyn Schweitzer, and Gerald Cupples.
6. To approve the fingerprinting process for Jennifer Fria, a student from Monmouth University who will be participating in the Monmouth University Student Assistant Counselor program during the 2013-2014 school year.
7. To approve the appointment of Debra Mercora, EdD, as the District Anti-Bullying Coordinator.
8. To approve the appointment of Susan Cousins as the School Anti-Bullying Specialist.
9. To approve the hiring of Susan Cousins as Teacher on Step G+MA, \$48,890.00.
10. To approve the hiring of Margo O'Connor as Teacher on Step N+MA, \$58,980.00
11. To approve the hiring of Alison Lombardi as a Long-Term Substitute for maternity leave for the 2013-2014 school year at a Step 1, \$44,300.00.
12. To approve the hiring and positions of the following as per attached addendum:
 - Coach for Boys' Soccer - Michael Lawson - \$2,330.50
 - Coach for Girls' Soccer - Barbara Reynolds - \$2,400.20
 - Advisor for Basketball Cheerleading - Jeanne Gionfriddo - \$3,772.49

4. PERSONNEL - continued

Coach for Boys' Basketball - John Davellis - \$3,545.68
Coach for Girls' Basketball - Susan Cousins - \$3,545.68
Coach for Boys' Baseball - John Davellis - \$2,330.50
Coach for Girls' Softball - Susan Cousins - \$2,330.50
Breakfast Monitors - Tracy Whitt - \$36.69/hour and Michelle Lynn - \$33.98/hour
Morning Monitor - Karen O'Donnell - \$36.69
After school activity Advisor for Pirate Press - Jeanne Gionfriddo - \$1,092.42
After school activity Advisor for Creative Writing - Rachel Twigg - \$1,062.25
After school activity Advisor for Arts and Crafts (3rd - 5th grades) -
Maureen McConville - \$1,092.42
Advisor for Instrumental Music Lessons - Gerald Cupples - \$38.05/hour
Advisor to the 8th Grade Class - Jeanne Gionfriddo - \$1,092.42
Advisor to the 8th Grade Class - Carol Gunderson - \$1,062.25
Advisor to the Yearbook Club - Lisa Meyer - \$1,855.03
Central Office Detention Monitor - \$36.69/hour
NJ SMART Coordinator - Sherry Rotem - \$5,000.00 + five (5) comp days
Advisors for the National Junior Honor Society - Jaclyn Sannik & Rebecca
Blaskopf - \$612.00 each, \$1,224.00 Total

*ACTION FOLLOWUP*_____.